

**Natural Resources 483/683**  
**Professional Development in Natural Resource Management**

1 credit, Fall 2019

Meetings in-person Fridays 9am-9:50am TNR 271  
(Includes 1 field trip)

Course Instructor: Dr. Tom Quinn

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**Course Description:**

This course focuses specifically on you and your career in by examining your personal, academic and professional abilities, knowledge, skills, experience, interests, and philosophies related to natural resource management. You will be developing a professional portfolio (website), designing your resume, and gaining interviewing and other experience specific to your needs and interests. One field learning experience will be scheduled during the semester.

**Learning Outcomes:**

- Students will be able to synthesize and illustrate their academic and work experience in the form of a professional portfolio (website) and resume.
- Students will be able to practice skills pertinent to the profession of Natural Resource Management.
- Students will expand their networks with professionals in the field.
- Students will hone their professional expectations and desires and identify the skills and experiences needed to achieve those expectations.

**General Requirements**

- Design a professional portfolio website
- Develop job application materials
- Participate in mock interviews
- Participate in a networking opportunity
- Interview a professional in the field and extrapolate connections to your professional goals

## Assignment Details

### Professional Materials

- Develop a Profile Statement (10 Points)
  - Develop a Cover Letter (20 points)
  - Develop a resume (40 points)
    - Initial Resume (20 Points)
    - Revised Resume (20 Points)
  - Website Development (100 points)
    - Initial website template (20 Points)
      - About Me page
      - Contact Me page
    - Final Website completed (80 Points)
      - Images of you
      - Video of you
      - Evidence of professional affiliations, licenses or certifications
      - Evidence of specific skills (e.g., public speaking, leadership, writing)
      - Work samples (e.g., class projects, posters, fliers,
- Education Page
  - Experience Page
- items produced during internship or co-op experiences)
- Statement of teaching philosophy
  - Teaching honors/awards
  - Evaluations (e.g., supervisor, student)

### Professional Preparation

- Participate in a practice mock Big Interview (10 points)
- Participate in a mock Big Interview (30 points)
- Reading Discussion (20 points)

### Professional Development Experiences

- Attend a professional workshop or conference (25 points)
- Compose a paper after interviewing a professional in the field (30 points)

### Grading

The final grade for the course will be determined by the total number of points earned through assignments and participation divided by the total points possible. The grading scale will be as follows:

Percentage	Grade	Percentage	Grade
100-93	A	73-76	C
90-92	A-	70-72	C-
87-89	B+	67-69	D+
83-86	B	63-66	D
80-82	B-	<63	F
77-79	C+		

## Schedule:

- Week 1: 9.6.19
  - Not class. Submit Initial Resume
- Week 2: 9.13.19 All
  - Introduce Big Interview
  - Introduce Profile Statements
- Week 3: 9.20.19 Half of group: Brynn, Peter, Chris, Barry, Sam
  - Profile Statement Due
  - Resume Workshop and Discussion
  - Introduce Website
- Week 4: 9.27.19 Half of group: Cassidy, McKenzie, Teagan, Joe
  - Big Interview #1 due
  - Resume Workshop and Discussion
  - Introduce Website
- Week 5: 10.4.19 Half of group: Brynn, Peter, Chris, Barry, Sam
  - Initial Website Due
  - Website work
- Week 6: 10.11.19
  - Introduce Cover Letters
  - Discussion
- Week 7: 10.18.19 Half of group: Cassidy, McKenzie, Teagan, Joe
  - Website work
- Week 8: 10.25.19 Candlelight Hike: No Class
- Week 9: 11.1.19
  - Guest Speaker Kate Gunsolus
  - Cover Letters due
- Week 10: 11.8.19
  - Reading Discussion
  - Big Interview #2 due
- Week 11: 11.15.19
  - No Class
  - Final Resume due
  - Students might attend November 14-16 WAEE Conference or November 12-16 NAI Conference
- Week 12: 11.22.19
  - One-day field trip
- Week 13: 11.29.19 No Class Thanksgiving Break
- Week 14: 12.6.19
  - Interview Paper due
  - Final Websites due
  - Individual Meetings
- Week: 15 12.13.19
  - Individual Meetings